

BARTON BENDISH PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Wednesday, 12th March 2025, commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr W Chapman (Chairman) Cllr A Stephen, Cllr R Simon, Cllr P Swallow, Cllr S Tilburn, Cllr D Wells, Cllr T Webster

Clerk: Sharon Sweet

Borough Councillor: Cllr Sue Lintern

Members of the Public: one (from item 4)

1. To consider apologies for absence

None.

2. To receive Declaration of Interests and any requests for dispensation

None.

3. To agree the minutes of the last meeting, 15th January 2025

The minutes of the meeting held on 15th January 2025 were **AGREED** as a true record and signed by the Chairman.

A member of the public joined the meeting.

4. Public forum for members of the public to comment on agenda items, and updates from Borough and County Councillors

Borough Councillor Sue Lintern gave a verbal report which included:

- This consultation seeking views on a proposal to form a Mayoral Combined County Authority for the local government areas of Norfolk County Council and Suffolk County Council was now open, closing date 13th April 2025
- The recommendation to form a Unitary encompassing BCKL&WN, Breckland & parts of North Norfolk would be going to full council at BCKL&WN

5. To note update from Albanwise on additional signage for traffic to Abbey Barns

Cllr Swallow updated the meeting, members noted the wedding venue had been asked if they could add clear directions to their literature or a map pointing out the exact entrance to Abbey Barn. This was being investigated. Additional signage to point people in the right direction is also being investigated.

6. To consider setting a delegated authority budget limit for village sign maintenance

Cllr Simon advised the work needed on the sign would be investigated in the Spring. No further action at this time.

7. To consider membership of Norfolk Parish Training and Support (cost 1% precept)

It was **AGREED** to join the Norfolk Parish Training and Support for local advice and support, with this membership running alongside the Norfolk Association of Local Councils (NALC) membership for the time being. The council's website is currently administered via Norfolk ALC. Members discussed the possibility of moving the website to NPTS.

ACTION: Clerk to investigate the costs of maintaining the website through Norfolk ALC with and without membership, compared to the costs of transferring it to Norfolk Parish Training and Support.

Chairmans signature.....

Date.....

8. Finance

a) To review the asset register – reviewed and **AGREED** as correct.

b) To authorise payments and note any monies received

It was **AGREED** to authorise the following payments:

Payee	Amount	Type	Description
S Sweet	£326.95	SO	Clerk salary & allowance (March 2025)
Unity Trust	£ 12.00	BACS	Bank charges (Feb & March 2025)
Starboard	£191.95	BACS	Scribe Accounting Software annual subscription
BB	£ 54.75	BACS	Hall hire (Nov 2024 – March 2025)
Village Hall			
ICO	£ 52.00	DDM	Annual subscription

c) To review and sign cash book reconciliation - The cash book reconciliation was reviewed and confirmed as reconciled to 23rd February 2025

d) To review budget monitoring document and earmarked reserves – reviewed, no concerns were raised.

9. To consider planning applications received from the Borough Council. Any applications received after the issuing of this agenda will also be considered at the meeting
None.

10. To note planning decisions from the Borough Council of King's Lynn and West Norfolk:

a) 24/02249/F: Hill Farm, Boughton Long Road Barton Bendish King's Lynn - Construction of agricultural grain silo building. Application permitted, delegated decision

11. To receive items for inclusion on the next agenda

- To consider the installation of grit bins at Boughton Long Road (2) and the top of Buttlands Lane (1), as well as any other locations identified

12. To confirm date of next meeting, the Annual Parish Council Meeting, as Wednesday 14th May 2025 7.30pm Barton Bendish Village Hall

The above date was confirmed.

Meeting closed: 8.20pm