

BARTON BENDISH PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Wednesday, 25th September 2024, commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr W Chapman (Chairman), Cllr D Wells, Cllr T Webster, Cllr R Simons, Cllr A Stephen, Cllr S Tilburn

Clerk: Sharon Sweet

Borough Councillor: Sue Lintern

Members of the Public: 2

1. To receive apologies for absence

None received.

2. To receive Declarations of Interest and any requests for dispensation

- Cllr T Webster declared a personal interest in Item 7 as the spouse of the churchwarden.
- Cllrs T Webster, W Chapman, and R Simons declared personal interests in Item 8 as members of the village hall committee.

3. To agree the minutes of the last meeting on 10th July 2024

The minutes of the meeting held on 10th July 2024 were **AGREED** as a true record and signed by the Chairman.

4. Clerk Report (update on matters not elsewhere on this agenda)

The Clerk confirmed there were no additional updates to report at this time.

5. Public forum for members of the public to comment on agenda items, and updates from Borough and County Councillors

Borough Councillor S Lintern provided a verbal update, which included:

- The construction of a new hospital in King's Lynn is progressing to the next stage.
- The Borough Council has been awarded the contract to provide information and advice services through the Citizens Advice Bureau.
- An Age UK roadshow will take place on 6th November; leaflets were left with the council.
- Consultations are still open for the Local Plan and the Police and Crime Consultation.

A member of the public raised the following concerns:

- The footpath at Chapel Lane is overgrown.
- Traffic for a wedding venue is sometimes coming down Chapel Lane. An additional highways sign was suggested to prevent this.
- The hedge on the corner property in the village centre is overgrown. Cllr Webster confirmed that NCC Highways have been made aware.
- The parish council noticeboards are not up to date.

6. To consider any new items or projects for inclusion in the draft budget 2025/26

Members discussed potential new items for the budget. Cllr Webster noted that the defibrillator is out of warranty but still operational. The Clerk confirmed that the council has a defibrillator fund of just under £2000 for replacement and maintenance. No additional items were suggested for inclusion.

7. To consider annual donation to St Andrew's Church for maintenance of the churchyard (budget allocation £325.00)

It was **AGREED** to make a donation of £325.00 for churchyard maintenance. Members requested that the draft budget for this item be increased to £350.00 for the next financial year.

8. Finance

a) To receive an update on opening the Unity Bank Instant Access Savings Account

Paperwork was completed during the meeting, and the Clerk will now send this to Unity.

Chairman's signature: Date:

b) To authorise payments and note any monies received

All payments were **AGREED**, and receipts noted as follows:

Payee	Amount	Type	Description
S Sweet	£629.72	SO	Clerk salary & allowance (Sept & Oct 2024)
Unity Trust	£18.00	BACS	3 months bank charges (July-Sept)
BB PCC	£325.00	CHQ	Annual donation towards grounds maintenance
BB Village Hall	£54.75	BACS	Hall hire (May-Sep 2024)

Receipts received:

BB Poor's Charity: £360.00 (BACS) - Oct 2024 - Sept 2025 donation towards charity administration.

c) To review and sign cash book reconciliation

The cash book reconciliation was reviewed and confirmed as reconciled to 31st August 2024.

9. To receive any updates from the Borough Planning Department Parish Update Sessions (held 12th and 19th September 2024)

The Clerk had intended to attend but was on annual leave. Borough Cllr Lintern reported that the sessions focused on Biodiversity Net Gain, Planning Enforcement, and the importance of material considerations.

10. To agree any comments for submission regarding the proposed major modifications to the Borough Council's Local Plan, closing date 2nd October

No comments were raised for submission.

11. To consider planning applications received from the Borough Council

- a) **24/01066/F** Proposed new access to amenity land situated to the west of All Saints House, Church Road, Barton Bendish. This application was considered under delegated authority between meetings, and the Council's response was: No observations.

12. To note planning decisions from the Borough Council of King's Lynn and West Norfolk

- a) **23/00148/F** 8 Hatherley Gardens, Barton Bendish - Variation of Condition 2 of Planning Consent: Rear extension and alterations. Application Permitted (8th July 2024, Delegated Decision).
- b) **24/01068/F** Barton Bendish Dairy Barn, Boughton Long Road, Barton Bendish - Proposed conversion of garage to create Annex. Application Permitted (7th August 2024, Delegated Decision).

13. To receive items for inclusion on the next agenda

- To discuss requesting additional signage from NCC for traffic to Abbey Barns and agree any further action.
- To approve the purchase of a replacement defibrillator battery.

14. To confirm the date of the next meeting

The next meeting will be held on Wednesday, 13th November 2024, at 7.30pm in Barton Bendish Village Hall. This was confirmed.

It was **AGREED** under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) that the public and press be excluded from the meeting for item 15 on the grounds that it could involve the likely disclosure of private and confidential information

15. Staffing Budget 2025-26

It was **AGREED** to increase the Clerk's hours from 4.5 to 5 hours per week, with effect from 1st April 2025.

Meeting closed at 8.15pm.

Chairman's signature: Date: