

BARTON BENDISH PARISH COUNCIL

**The Annual Parish Council Meeting will be on 8th May 2019,
starting at 7.30pm in Barton Bendish Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.
Members of the public and press are welcome to attend.

Sarah Thorpe Sarah Thorpe

Clerk to Barton Bendish Parish Council

Dated: 29th April 2019

AGENDA

1. Election of Chairman, Vice Chairman for 2019/20 and declarations of acceptance of office
2. Apologies for absence and declarations of acceptance of office
3. Declarations of Interest
4. Minutes of the last Ordinary Meeting on 13th March 2019
5. Matters arising
6. Appointments
 - a. Projects committee
 - b. PC Representative for Village Hall Committee
7. Reports:
 - a. Projects Committee
 - b. Parish Council Chairman's Report
 - c. Barton Bendish Poor's Charity Report
 - d. Barton Bendish Village Hall Trustees Report
8. Highways issues
9. Finance/End of Year Accounts:
 - a Annual accounts for year ending 31st March 2019
 - b Review of Asset Register
 - b Report from Internal Auditor
 - c Review of Statement of Internal Control
 - d Certification as exempt from limited assurance review
 - e Completion of Annual Governance statement for 2018/19
 - f Approval of Accounting statements for 2018/19
 - g Insurance policy for 2019/20
 - h Cheques for authorisation
 - i Cash book reconciliation to 30th April 2019
 - j Bank signatories update
10. Parish Affairs
 - a. Village Hall matters
11. Correspondence
12. Planning
 - a applications received since the last meeting
 - b decisions received from the Borough Council
13. Public questions and comments
14. Meetings programme 2019/20
Meetings to be held on: 10th July 2019, 11th September, 13th November, 8th January 2020,
11th March (Annual Parish Meeting) and 13th May (Annual PC Meeting).