

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 11th January 2017
commencing at 7.00pm in Barton Bendish Village Hall

Present:

Cllr W Chapman	Vice-Chairman
Cllr L Kinsey	
Cllr AV McAlister	
Cllr J Richardson	
Cllr W Tasker	
Miss SJ Thorpe	Parish Clerk

3 members of the public

1. Apologies

Cllr PAJ Carter unable to attend and Cllr Kinsey to arrive late due to another commitment.

2. Declarations of Interest

Cllr Tasker declared a non pecuniary interest in item 10b.

3. Minutes

The minutes of the Ordinary Meeting on 9th November 2016, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Richardson, and seconded by Cllr McAlister.

4. Matters Arising

a. Adoption of BT phone box on Church Road – The BC had advised that the phone box was a Grade II listed building and therefore the planning officer would be recommending objection to the application to adopt. BT had responded to advise that they believed the listing referred to the structure only and that this should not affect the PC's application to adopt although it could mean additional consents would be required for this application and any future work carried out on the box would require a planning application. The matter was discussed and the PC agreed that they still wished to go ahead with adoption of the phone box.

Cllr Kinsey arrived at this point.

b. Sewerage odour – A further response had been received from Anglian Water regarding the ongoing complaint about the sewerage odour on Buttlands Lane. The response was read out. It advised that they had now been allocated funding of £15,000 for a septicity dosing unit and that this unit should be installed by the end of March 2017. The matter was discussed and the resident from Buttlands Lane advised that the situation had not improved since the last PC meeting. It was agreed to wait until the dosing unit was installed to see if this solved the problems and if not further action should be taken and a meeting arranged with Anglian Water.

5. Highways Issues

Cllr Tasker advised that the 40mph sign on Eastmoor Road had now been reinstalled. The following outstanding issues to be chased up by the Clerk and Cllr Long to be asked to assist with chasing Highways on all outstanding matters:

- Church Road – pot holes at end of road
- Eastmoor Road – pot holes outside No 63-64 (one repaired but others remain)

New issue to report:

- Beechamwell Road junction with Fincham Road – vegetation needs trimming back from side of road to improve visibility.
- Eastmoor Road (No 63 to The Manor) – sides of road in poor condition.

6. Reports

a. Projects committee – Cllr McAlister advised that there were no major projects at the moment but work would be needed on the phone box when the adoption was completed. She had also recently received information on plans for a national Beacons of Light event in 2018 to mark the centenary of the end of WW1. It was agreed that the Clerk should register the PC's interest in taking part in the event.

Chairman's signature..... Date.....

7. Finance

- a Payments for authorisation – the following payment was due by cheque:
- | | | |
|---------------|---------------------------|--------|
| Miss S Thorpe | expenses/training Dec/Jan | £72.02 |
|---------------|---------------------------|--------|
- Payments made by standing order:
- | | | |
|---------------|-------------------|----------------|
| HMRC | PAYE for November | £36.80 |
| Miss S Thorpe | December salary | £147.49 |
| HMRC | PAYE for December | £36.80 |
| Miss S Thorpe | January salary | £147.49 |
| | | <u>£440.60</u> |
- It was agreed to authorise these payments, proposed by Cllr Richardson, seconded by Cllr McAlister.
- b Cash Book reconciliation – The Cash Book had been reconciled to 31st December 2016 and the balance of the bank account was £7096.16 which was confirmed by sight of the bank statement to the Chairman. There were no unpresented cheques therefore this agreed to the balance in the Cash Book.
- c Precept for 2017/18 - The Clerk had circulated the budget to all prior to the meeting. This was discussed; following a proposal by Cllr Richardson, seconded by Cllr Tasker, it was agreed that the PC would set the precept at £4640 which would be a 0% increase for parishioners. A Council Tax Support grant of £80 would also be received making a total of £4720. The Clerk would ask the BC to make a small amendment if required to ensure a 0% increase was maintained.

8. Internal Council matters

- a. Vacancy for Parish Councillor – a vacancy had arisen due to the resignation of Cllr Webster after the last PC meeting. The casual vacancy had been advertised by the BC to inform residents of the time period to call for an election to fill the vacancy if they wished. This time period had now expired and there had been no call for an election and therefore the PC was able to co-opt to fill the vacancy. It was agreed that the vacancy should be advertised in G4 newsletter and on the PC notice boards and the Clerk should be informed if any nominees came forward.
- b. Updating of Parish Council notice boards – following the resignation of Cllr Webster a volunteer was needed to update the PC notice board in Barton Bendish. Mrs Mason had previously agreed to update the Eastmoor notice board and was willing to continue doing this board. Cllr McAlister agreed to update the Barton Bendish board if the Clerk sent hard copies of all notices to her. Mrs Mason confirmed that she was happy to receive notices by email.

9. Appointment of Trustees for the Village Hall Committee

A copy of the constitution for the committee had been obtained from the Charity Commission and it confirmed that the role of the PC was as custodian trustee which meant that it had no direct involvement with the running of the committee and was just a legal vehicle for the committee to be able to carry out any legal duties. The constitution did state that the PC was to put forward a representative to stand as a committee member and that this name was to be supplied each year before the AGM of the committee which should be held in June. The PC did not have to approve or appoint any of the other three trustees/committee members. As the committee had not held an AGM in June 2015 then the current trustees would still be in post until June 2016 unless any of the trustees resigned; PC to agree a representative at the PC meeting in May.

10. Parish Affairs

- a Feedback from RAF Marham update meeting – Cllr Carter had attended the meeting and had advised the Clerk that RAF Marham were willing to attend another public meeting in the village to give an update for residents. Cllr Carter felt that this should take place in the spring. It was agreed that the Clerk would contact RAF Marham now to get some possible dates suggested so that the matter could be confirmed at the March PC meeting.
- b Update on village hall lease and sound system – As the current lease was not due for renewal until 2018 it was felt that the situation regarding committee members should be resolved before the renewal of the lease and possible new sound system was considered. As this was unlikely to be before June 2017 there was no need for this item to appear on the PC agenda until July 2017.

Chairman's signature..... Date.....

- c Mayor of KL & WN Voluntary Service Awards – The PC felt that there were some possible candidates but as no work had been done on putting together a proposal for any candidate, and the deadline for an application was 13th January 2017, it was agreed that there was now insufficient time for a nomination to be made this year.

11. Correspondence

The Clerk updated the Council with items of correspondence which had been received. Items worthy of note included:

- Notification of submission of the NCC Single Issue Silica Sand Review to the Planning Inspectorate.
- Information from the BC regarding review of BC grounds maintenance.
- Information from Community Action Norfolk on Thinking Fuel – community oil buying.
- Poster from Samaritans – King's Lynn advertising event in March 2017 to recruit new volunteers. To be displayed on the Village Hall notice board.
- Clerks & Councils Direct Newsletter.

12. Planning

a Applications received – None

b Decisions received from the Borough Council

16/01800/F Variation of conditions 2 and 4 of planning permission 14/00118/F – to re-site proposed new access and amend previously approved drawings at The Bungalow, Lilac Farm, Stoke Ferry Road, Eastmoor, Barton Bendish.

The application had been permitted.

13. Public questions and comments

- An incident of mud being left on Boughton Road by Albanwise was reported. It was agreed that the Clerk would contact Albanwise.
- It was suggested that residents should individually report incidents of low flying aircraft from RAF Marham as many individual reports from residents would have more impact than one report by the PC of several incidents.

14. Date of next meeting will be Wednesday 8th March 2017 in the Village Hall, starting at 7pm for the Annual Parish Meeting followed by an Ordinary Parish Council meeting.

The meeting was closed at 8.04pm

Chairman's signature.....

Date.....