

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 13th July 2016
commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr PAJ Carter	Chairman
Cllr J Richardson	
Cllr W Tasker	
Miss SJ Thorpe	Parish Clerk

2 members of the public

1. Apologies

Apologies were accepted from Cllr L Kinsey, Cllr AV McAlister and Cllr TM Webster.

2. Declarations of Interest

Cllrs Carter and Tasker declared a non pecuniary interest in item 8a.

3. Minutes

The minutes of the Annual and Ordinary Meetings on 11th May 2016, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Richardson, and seconded by Cllr Tasker.

4. Matters Arising

The Clerk advised that Highways had informed her that the BC carried out road sweeping but the BC had said that they could not sweep the road in question as it was unkerbed. Cllr Richardson advised that the road had now been swept.

There was conflicting information on other matters that had been referred to Highways as some had been resolved or marked to be resolved but the Clerk had been informed that they could not find the issue or it did not meet their intervention criteria.

5. Highways Issues

The following new issues were raised and to be reported by the Clerk:

- Church Road – road surface very poor at the east end of the road.
- Beachamwell Road/Boughton Long Road junction – reflector posts need replacing.
- Fincham Road (Lodge corner) – reflector posts damaged.
- Boughton Long Road – is there a weight restriction on the bridge as water main recently damaged by heavy vehicle.

It was noted that the 30mph signs have now been installed in the centre of the village. It was agreed that the PC should approach Highways again about extending the area to include Boughton Long Road as was originally asked.

Clerk to ask Andy Wallace – Highways Engineer to come out to the village and meet with Cllr Tasker and Cllr Richardson to discuss outstanding Highways issues.

6. Reports

- a Chairman's Report – The Chairman gave his report. A copy of this report is attached to these minutes.
- b Poor's Charity Trustees Report – The report was read out by Cllr Richardson. A copy of this report is attached to these minutes.
- c Projects committee – No report was given as Cllr McAlister was not present.

7. Finance

- a Payments for authorisation – the following payment was due by cheque:
- | | | |
|----------------------------------|----------------------------|---------|
| Miss S Thorpe | expenses/arrears June/July | £51.21 |
| Payments made by standing order: | | |
| HMRC | PAYE for May | £36.50 |
| Miss S Thorpe | June salary | £145.97 |
| HMRC | PAYE for June | £36.50 |

Chairman's signature..... Date.....

Miss S Thorpe	July salary	<u>£145.97</u>
		<u>£416.15</u>

The Clerk advised of a national pay award for her salary to be increased from April 2016. Letters had been produced to advise the bank to increase the Standing Orders for her salary and PAYE. It was agreed to make these payments and amend the Standing Orders, proposed by Cllr Richardson, seconded by Cllr Tasker.

- b Cash Book reconciliation – The Cash Book had been reconciled to 30th June 2016 and the balance of the bank account was £8668.35 which was confirmed by sight of the bank statement to the Chairman. There were no unrepresented cheques therefore this agreed to the balance in the Cash Book.
- c Automatic Enrolment – The Pensions Regulator – In order for the PC to comply with legislation a pension provider needed to be set up and a declaration needed to be made to The Pensions Regulator. NEST could be used as the PC's provider as registration was free. The Clerk's salary did not meet the minimum requirement for the PC to make contributions but a direct debit mandate was needed to complete the registration process. It was agreed to sign the direct debit and complete the registration and declaration, proposed by Cllr Richardson, seconded by Cllr Tasker.

8. Parish Affairs

- a Contribution to possible sound system for village hall – Cllr Tasker advised that he was still awaiting a quotation for a hearing loop and that this item should be carried forward to the next PC meeting.
- b Condition of telephone boxes – Cllr McAlister had asked for the item to be discussed at the meeting but was not present therefore the matter would need to be carried forward to the next PC meeting. The Clerk confirmed that the Eastmoor box had been adopted by the PC but that the Barton Bendish box still belonged to BT.
- c Broadband – it was noted that cables were still loose along Fincham Road from the A1122 and it was agreed that the Clerk should contact the Better Broadband for Norfolk team for an update on the current situation.

9. Correspondence

The Clerk updated the Council with items of correspondence that had been received. Items worthy of note included:

- Temporary Traffic Order for a 40mph speed limit on the A1122 from Fincham Road junction towards Swaffham from 28th May to 16th December.
- Email from Anglian Water regarding a campaign to locate Private Pumping Stations.
- Information from the BC on changes to the provision of Information and Advice Services in King's Lynn and West Norfolk.
- Information from NCC on the Parish Partnership Scheme for 2017/18.
- Information from Fields in Trust on the Centenary Fields Programme.
- Newsletters from Clerks & Councils Direct and Glasdon.

10. Planning

- a Applications received – the following application had been received:
16/01172/F To provide a link corridor between existing Victorian conservatory and the out building at Holly House, Fincham Road.
The PC made a decision to SUPPORT the application.
- b Decisions received from the Borough Council – None

11. Public questions and comments

- Fincham Road – overhanging branches from dead tree at the chicken farm. Clerk to report to Highways.
- Information to appear in the next G4 News on contact details for anyone needing hospital transport.

12. Date of next meeting will be Wednesday 28th September 2016 in the Village Hall, starting at 7pm for an Ordinary Parish Council meeting.

The meeting was closed at 8.05pm

Chairman's signature..... Date.....

BARTON BENDISH PARISH COUNCIL YEARLY REPORT

I started my office on November 11th 2015 although I carried out duties of Vice-Chairman before this date due to the Chairman's illness.

July 8th was unusual; we did not have a Council meeting on this date due to only 2 Councillors being available therefore we had no quorum.

September 21st – was the resignation of Ray Bostock from the Parish Council. I was elected Chairman on November 11th and William Chapman was voted Vice-Chairman.

November 11th – it was discussed regarding speed limits in the village of 30mph which has now been implemented; plans available to view.

January 13th – Jack Richardson was co-opted onto the Parish Council. He was a former Chairman.

March 9th – Pot holes were discussed. Bill Tasker has got it in hand.

May 11th – Reports were received from the Village Hall Chairman. Poors Charity report to be given at July meeting.

Report given by Phillip Carter
13th July 2016

Chairman's signature..... Date.....

Poors Charity Report for Barton Bendish Parish Council

2016

This year the Trust has encountered enormous difficulties with their Bank account – the Bank claim this is due to the changes in both ownership and corporate procedures. When the Trust applied for new cheque books in order to make the yearly charitable donations the Bank claimed not to have any record of the Trustees as signatories for the account. When it was explained to the Bank that we have copies of the signatory forms which were submitted to them and that the cheques signed by the permitted signatories have been honoured for all preceding years – thus they MUST have a record of the signatories, the Bank immediately stated that THEY had clearly been in the wrong to honour those cheques and implemented an instant hold on the account. This meant that the Trustees could not obtain cheques or even access the balance of the accounts.

Having been passed from pillar to post by the Bank for some four months we are now awaiting the opening of a new account for the Poors Charity and for the Bank to authorise the release of moneys held in the previous accounts to the new account. The Bank continues to voice doubt regarding its authority to perform this task as it still claims to have no signatories to the account! The Trust have written to the Bank to complain in the strongest of terms and will be seeking some form of restitution from the Bank for preventing the Trust from performing its business. The Trustees apologise to the Parish Council and to the recipients for the delay in being able to make the expected charitable donations earlier in the year. These will be made as soon as we have access to our account.

The Charities Commission have been informed of the predicament and their assistance has been sought in assessing the legality of the Bank's action and in applying pressure to the Bank to expedite matters as soon as possible.

The Trust has rendered an estimated account to the Charities Commission and submits this estimated account to the Parish Council for their approval.

Submitted by Dr. Jocelyn Keshet-Price
Clerk to the Trustees

Chairman's signature..... Date.....

12th July, 2016**Poors Charity Accounts to March 2015****2015 Income**

Rental of the Fenland	£ 2,000.00
Rental of Billy Green's Field	£ 400.00
Income Total	£ 2,400.00

2015 Expenditure

Water	£ 62.44
Drainage	£ 85.12
Expenditure Total	£ 147.56

The Trust has been unable to make charitable donations to this point but it is estimated that these will amount to 30x£50 = £1500 – a similar amount being due to be paid at the beginning of 2017

Cash Balance as of December 2015	£ 1283.15
Income total	£ 2400.00
Balance	£ 3683.15
Expenditure to be deducted	- £ 147.56

ESTIMATED CASH BALANCE AT MARCH 2016 **£ 3,535.59**

(not able to be confirmed by bank statement)

Chairman's signature.....

Date.....