

BARTON BENDISH PARISH COUNCIL

Ordinary Parish Council Meeting held on 11th May 2016 commencing at 7.30pm in Barton Bendish Village Hall

Present:

Cllr PAJ Carter Chairman
Cllr L Kinsey
Cllr J Richardson
Cllr W Tasker
Cllr Dr TM Webster
Miss SJ Thorpe Parish Clerk

Cllr B Long (County Councillor)
Cllr S Squire (Borough Councillor)

2 members of the public

1. Apologies

Apologies were accepted from Cllr W Chapman and Cllr AV McAlister.

2. Declarations of Interest

Cllrs Carter, Tasker and Webster declared a non pecuniary interest in item 8b.

3. Minutes

The minutes of the Ordinary Meeting on 9th March 2016, having been circulated to all prior to the meeting, were agreed as correct and signed following a proposal by Cllr Richardson, and seconded by Cllr Tasker.

4. Matters Arising

Three letters had been received from Anglian Water in regard to the report of sewerage odour on Buttlands Lane. Following tests Anglian Water acknowledged that there was an odour present and that it needed to be dealt with. It had been agreed to increase the pumping frequency and they asked that residents monitor the situation over the next few months and get back to them if the problem persists.

5. Highways Issues

Cllr Tasker advised that markings had appeared on some roads suggesting that Highways had looked at the outstanding issues on the list provided to them in 2015 and arranged for work to be carried out. Some resurfacing work had taken place and some work on Boughton Long Road. Cllr Long sent an email during the meeting to Karl Rands, Western Area Manager for Highways, asking for a response on the outstanding issues.

The following new issues were raised and to be reported by the Clerk:

- Chapel Lane – pot hole near the top and outside the Council houses.
- Fincham Road sign – at junction with Beachamwell Road obscured by hedging that needs to be cut back.
- Beachamwell Road/Boughton Long Road junction – street name sign for Beachamwell Road is damaged.
- Beachamwell Road and Boughton Long Road – sides of the road need sweeping.
- Stoke Ferry Road, Eastmoor – pot holes near Lilac Farm
- Eastmoor Road – 40mph sign knocked over near The Manor not yet repaired.
- Verge cutting – when would this be done?

6. Sub-Committee Reports

a Projects – No report was given as Cllr McAlister was not present.

7. Finance

a Payments for authorisation – the following payments were due by cheque:

Chairman's signature..... Date.....

Norfolk Assoc. of Local Cncls.	Annual membership subs	£88.77
Miss S Thorpe	expenses April/May	£49.52
Mrs C M Hurley	internal Auditors Fee	£50.00
Came & Company	PC insurance for 2016/17	£164.26
Payments made by standing order:		
HMRC	PAYE for Mar	£36.50
Miss S Thorpe	April salary	£145.97
HMRC	PAYE for April	£36.50
Miss S Thorpe	May salary	<u>£145.97</u>
		<u>£717.49</u>

It was agreed to make these payments, proposed by Cllr Webster, seconded by Cllr Tasker.

- b Cash Book reconciliation – The Clerk confirmed the balance at the bank for the start of the new financial year was £4910.31 by showing the bank statement to the Chairman. The Cash Book had been reconciled to 30th April 2016 and the balance of the bank account was £9361.84 which was confirmed by sight of the bank statement to the Chairman. There were no unpresented cheques therefore this agreed to the balance in the Cash Book.
- c Insurance policy for 2016/17 – Three quotations had been provided by Came & Company. These were discussed and following a proposal by Cllr Webster, and seconded by Cllr Carter, it was agreed by all to accept the recommendation of Came & Company for a policy with Ecclesiastical for £164.26.

8. Parish Affairs

- a Update on proposed 30mph speed limit – Norfolk County Council (NCC) had advised that the Traffic Order had been completed and the work to install the signs had been ordered and they should be installed over the next 4 weeks.
- b Contribution to possible sound system for village hall – Cllr Tasker advised that he had now received a quotation from Richer Sounds of £1148.65 for the sound system. He was still awaiting a quotation for a hearing loop and this was expected to be around £500. New electric sockets would also need to be installed. He was still awaiting a reply from Albanwise as to extension of the lease for the Village Hall and this would need to be resolved before this project could go ahead. The Village Hall committee was hoping that contributions towards the cost would be received from other groups but if not they would pay for the system themselves from their reserves but this would take up most of the reserves.

9. Correspondence

The Clerk updated the Council with items of correspondence that had been received. Items worthy of note included:

- A consultation from NCC on Proposed main modifications to the Site allocations and Development Management Policies Document.
- An email from the BC advising that they now had a 5 year land supply.
- An invitation to a Parish Paths Seminar in Dereham on Monday 13th June.
- Information from Anglian Water on Pollution Watch campaign.
- Requests for donations from Magpas and EACH.
- Newsletters from Clerks & Councils Direct and Came & Company

10. Planning

- a Applications received – None
- b Decisions received from the Borough Council – None

11. Public questions and comments

No comments were made.

12. Date of next meeting will be Wednesday 13th July 2016 in the Village Hall, starting at 7pm for an Ordinary Parish Council meeting.

Cllr Webster offered his apologies in advance for this meeting.

The meeting was closed at 8.13pm

Chairman's signature..... Date.....